

City of Louisville, NE Utility Customer:

The City of Louisville has implemented a couple of programs whereby a customer may choose to have their monthly water/sewer/trash utility bill automatically debited from their bank account (at any bank) and their utility bill e-mailed to them. The guidelines for the programs are as follows:

- Bills are sent out by the 1st of each month.
- Any disputes or questions regarding the bill need to be addressed to the City of Louisville by the 10th of each month or the next available business day.
- On the 15th of each month, or the next available working day, and if there is no change in billing status or amount, your bank account will be debited for the amount shown on your bill.**
- Any changes will require completion of a new authorization form.
- Any account that does not have the required funds available will be charged a \$20.00 NSF fee, plus any additional bank fees by the City of Louisville.
- You can also sign up for **paperless billing** by having your utility bill e-mailed to you. Just fill in your e-mail address on the form below.

To sign up for either program, complete the appropriate portion(s) below and return to:

City of Louisville
210 Main St., PO Box 370
Louisville, NE 68037

ACH FORM – This is my (our) authorization of my (our) bank, named below, to deduct from my (our) account as identified below and pay to the City of Louisville the amount of my monthly utility service bill. This authorization will remain in effect until written notice of cancellation is received either by my (our) bank or by the City of Louisville.

Name: _____ Phone: _____
(as it appears on your bank account)

Bank Name: _____ Bank Address: _____

Routing #: _____ Account #: _____
_____ checkings _____ savings

Signature: _____ Date: _____
(as you sign your checks) **Attach blank, voided check for verification.**

PAPERLESS BILLING FORM

Name: _____ Date: _____

E-mail address: _____

FOR OFFICE USE ONLY:

Account #: _____ Date Changed: _____ Initials: _____